



Working In Partnership with Parents and Carers Policy

The nursery is committed to fostering a strong, open, and supportive partnership with parents and carers. We believe that working closely with families enhances each child's development, well-being, and learning outcomes. This policy outlines how we collaborate with parents and carers to create a nurturing, responsive environment for children.

Policy Aims

- To establish and maintain effective communication between the nursery and families.
- To involve parents and carers in their child's learning and development.
- To ensure parents and carers feel welcome, respected, and supported in the nursery environment.
- To respond to parents' and carers' needs, ideas, and concerns in a timely and respectful manner.

Key Principles

1. Open Communication

- **Daily Updates:** We provide daily updates on your child's activities, meals, naps, and general mood through verbal communication, written notes, or a digital platform.
- **Parent-Teacher Meetings:** Regular meetings are offered to discuss your child's progress, development goals, and any concerns you may have.
- **Open Door Policy:** Parents and carers are welcome to approach nursery staff with any questions, feedback, or concerns. We aim to be approachable, friendly, and responsive.

2. Involvement in Learning and Development

- **Shared Observations and Assessments:** We encourage parents and carers to share observations of their child's interests, strengths, and development at home. Nursery staff will also share observations and assessments to create a holistic understanding of each child's growth.
- **Learning Journals and Portfolios:** Each child has a learning journal or portfolio documenting their progress. Parents and carers are welcome to view and contribute to this to celebrate their child's milestones, these can be found on the Famly app.
- **Home Learning Activities:** We may provide simple activities, ideas, and resources for parents to support their child's learning and development at home, creating a consistent approach to learning.

3. Support for Family Needs and Well-being

- **Respect for Diversity:** We respect and celebrate the diversity of families, including different cultures, languages, and family structures. We aim to be inclusive and adapt practices to meet the individual needs of each child and family.
- **Workshops and Resources:** We share guidance on topics such as child development, nutrition, and positive behaviour guidance. Parents and carers are also provided with information and resources for further support.
- **Family Feedback:** We value your feedback and regularly invite parents and carers to participate in surveys, discussions, and evaluations of our nursery's practices and policies.

4. Effective Transition Support

- **Settling-In Process:** We work closely with parents and carers to create a smooth and personalized settling-in process. This may include short visits to

the nursery together before the child starts, gradually increasing the time the child spends at nursery.

- **Transitions to New Rooms or Settings:** When your child is ready to move to a new room or educational setting, we will support the transition by sharing information, meeting with new caregivers or teachers, and ensuring your child feels prepared and confident.

5. Confidentiality and Professionalism

- **Privacy:** All information shared by parents and carers is kept confidential and handled with the utmost respect. We adhere to data protection policies to ensure that your family's privacy is maintained.
- **Professional Conduct:** Our staff is trained to maintain professionalism in all interactions with parents and carers. We are committed to being reliable, trustworthy, and dedicated to your child's well-being.

6. Conflict Resolution and Feedback

- **Open Feedback Channels:** We encourage open communication for any concerns or questions. Our staff is available to listen to feedback and work with you toward a satisfactory solution.
- **Prompt Responses to Issues:** We take all concerns seriously and aim to address any issues promptly and respectfully. If further assistance is needed, the management team or designated staff member will be available to support resolution efforts.

Responsibilities

- **Nursery Staff:** To provide a welcoming and inclusive environment, communicate openly with families, and support each child's development in partnership with parents and carers.
- **Parents and Carers:** To engage in their child's nursery experience by staying informed, participating in meetings and activities, and sharing any relevant information that can support their child's development.

This policy will be reviewed annually, or as needed, in collaboration with feedback from parents, carers, and staff. We aim to adapt and grow alongside the evolving needs of our nursery community.

This policy was adopted by	Teddy Bears Childcare
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Last Reviewed	7/11/2024
Name and role of signatory	Leahna Welch (Deputy Manager)